# AFCESA Headline Training News

PAORCE CIVIL CUPPORT AGENCA

Information

HI, I'M MSGT RON BROWN, ONE OF CE'S CAREER FIELD MANAGERS. ON BEHALF OF OUR COMMANDER, **COLONEL BRUCE BARTHOLD & OUR** CIVIL ENGINEER CAREER FIELD MANAGER, CMSGT MYRL KIBBE, I'D LIKE TO WELCOME YOU TO AFCESA'S **HEADLINE TRAINING NEWS &** INFORMATION SATELLITE **BROADCAST** 

THESE BROADCASTS ARE INTENDED TO MAXIMIZE OUR **COMMUNICATION EFFORTS &** REDUCE ANXIETY FROM NEW TOOLS, METHODS, PRACTICES, & PROCEDURES.

BEFORE WE BEGIN, HERE ARE SOME NOTES YOU SHOULD BE AWARE OF...

### BROADCASTINFORMATION

- •This broadcast was pre-recorded; however, you'll have an opportunity to callin questions at the end of the news (DSN: 523 4157)
- •Questions via e-mail will be answered after the broadcast (ceott.helpdesk@tyndall.af.mil)
- •Try to record these shows
- •Broadcast transcripts and CY schedule is available on the AFCESA web site

## And now...Here's an overview of today's broadcast

(Graphic)

## Today's Program

- •Sign on // 15:30 (EST)
- Headline Training News 15:31
- •Questions & Answers 15:45
- •COVER Train E-Tour 16:00
- •Sign-off 16:30

#### And now the news:

(AFCESA/Training Division Changes)

A number of personnel changes are now in-progress throughout AFCESA. The Training Division's Operations Director, Col Lance Brendel has moved on to a Joint Staff position in Korea. His replacement and our new **Director is Col Select Larry** Brittenham.

(AFCESA/Training Division Changes)

CMSgt Glenn Deese, the Electrical and Power pro CFM, moved on to AFCESA's CEMIRT Directorate. SMSgt Select Michael Trevino from Lajes Field will fill Chief Deese's place in August.

After 4 glorious years, I'll also be departing this year. I'm looking forward to my new assignment in Misawa, Japan

(UETM Workshops)

The 2001 season of the Unit Education and Training Managers Workshops are well underway. Nearly 350 participants have attended the first four workshops, with another 300 plus attendees projected for the two remaining workshops. Here's a list of the UTEM workshops for the 2001 season:

#### 2001

#### UETM Workshops

**Date** 

Location

**Host** 

17-19 Apr

Spangdahlem AB, GE

USAFE

24-27 Apr

Aviano AB, IT

**USAFE** 

4-6 Jun

San Antonio, TX

ANG

17-18 Jul

Eglin AFB, FL

AFMC/AFRC/ACC

20-22 Aug

Hickam AFB, HI

PACAF

27-29 Aug

AF Academy, CO

USAFA/SPCMD/AFRC

(UETM Workshops)

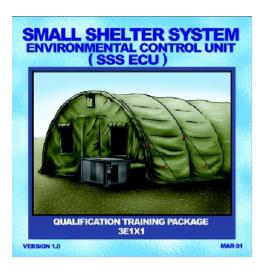
If you have not yet made arrangements to attend one of these workshops, I highly encourage you to call your MAJCOM Training Manager and ask for details on attending. A sample of the content of these workshops can be viewed on our website. Which brings me another point...

(UETM Workshops)

Procedural Guides for this workshop are now posted on our website. Also available for you are the 2001 editions of the CE Supervisors-Trainer's Guide to OJT, the AFQTP Trainer-Trainee Guide, the AF CE Career Field Manager AFQTP Directive, & the UP **EAF Guide** 

The M113A2 Armored Personnel Carrier is being replaced by the Up-Armored HMMV. In light of this change, we suggest removal of the M113A2 Armored Personnel Carrier QTP from your training products library.

Related line items in upcoming CFETPs for Engineering (3E5X1), Readiness (3E9X1), and EOD (3E8X1) career fields have been removed. In an effort to maintain only pertinent QTPs, please discard this QTP CD-ROM. For further guidance please call SMSgt **Skinner at DSN 523-6322** 



Another new qualification training package is now available for the Small **Shelter System Environmental Control** Unit (SSS ECU). This CD-ROM software program contains procedural guidance describing specific tasks identified in the Specialty Training Standard portion of the Heating, Ventilation, Air Conditioning, Controls/Refrigeration CFETP.

This AFQTP addresses capabilities, components, installation, operation, maintenance, repair, & troubleshooting of the SSS ECU. This QTP was based on TO 35E9-163-11, "ECU, Model HAC-36-V4B," & utilizes narration, video clips, and over 250 photographs & illustrations to better equip students to use the SSS ECU.



**Another completed QTP is the Explosive Ordnance Disposal, All-**Purpose Remote Transport System (ARTS) CD-ROM. This QTP covers the ARTS developmental steps; introduces and identifies all the various components; explains step-by-step pre-operational, operational and post operational procedures.

(New QTP Video)

A new Pavements & Construction **Equipment video QTP titled – Crawler Tractor Stockpiling & Leveling** Material, is now available under PIN 613957. This 18-minute product was transferred to the US Army Visual information Center (USAVIC) in Tobyhanna PA for replication and automatic distribution to all CE units.

(New QTP Video)

This video received a bronze Telly Award in the Non-Broadcast Film/Video Productions and Non-Network TV Programming category, designating it as one of the nation's top non-broadcast videos for 2001

As a reminder, due to limited supplies, you may make extra copies of the AFCESA developed AFQTPs.

As with this and other CE products, we invite you to regularly view the training products area of the AFCESA web site for instructions and updates.

(CDCs)

As of 11 April 01 CDC prerequisites were removed from all CE CDCs and a new process known as sequencing was applied. You may be wondering how this move will help trainees & trainers. In the past, there was a great deal of wasted time between end-ofcourse testing & ordering of additional sets.

(CDCs)

Unit Training Managers were unable to order consecutive CDC sets without first receiving notification of successful completion from AFIADL. Now it will be left to the management of the UETM and Supervisors to determine when the next set can be ordered.

(CDCs)

Simply put, sequencing will ensure that CDCs are not ordered out of sequence. For example, the 3E251 CDC A-set must be ordered before 3E251 B-set.

(ETL CTL)

Many have asked for an explanation of the Engineering Technical Letters (ETLs) & Construction Technical Letters (CTLs), referenced in the **Engineering CDCs. Here's the latest:** AFCESA rescinded CTLs 88-7, 89-2, and 89-3 and placed the information in AFP 32-1005.

(ETL CTL)

On 1 Sep 98, AFP 32-1005, "Working In The Engineering Flight," was released. Information contained in the CTLs was incorporated throughout the text of the new publication. Information from CTL 88-7 is now located throughout Chapter 2 and attachment 2. CTL 89-2' materail is located in Chapter 2, Sections 6 and 7. And...

(ETL CTL)

CTL 89-3 is located in Chapter 2, Section 6.5. The CDCs are currently being rewritten as a result of the 2000 **Utilization and Training Workshop and** will change the ETL/CTL reference to reflect AFP 32-1005. If you have any comments on this subject call the SMSgt Skinner at DSN 523-6322 or Comm. (850) 283-6322

(CerTest)

We recently called and you responded with data needed for updating tests within CerTest. Your input helped us validate and improve the CerTest program. Thank you for your timely response and for helping us help you.

CerTest 4.0 is nearing completion and will be delivered on CD-ROM shortly.

(COVER Train)

With version 1.0 now complete, **COVER Train is prepared to leave the** station. Air Staff and MAJCOM coordination is now complete, so **COVER Train's CD-ROM version for** five AFSs (Electrical, Structures, Utilities, P&E, and HVAC/R) will be delivered to your unit in the next few weeks.

(COVER Train)

If you have not received your Package by 3 September of this year, give us a call at DSN 523 6380, commercial at 850 283 6380, or e-mail me at Ronald.Brown@tyndall.af.mil. **DVD** versions will follow shortly after the initial release of CD-ROM versions. Only those requesters meeting a pre-determined criteria will receive the DVD edition (More >) (COVER Train)

Part I of the COVER Train electronic tutorial training session will be presented later in the broadcast.

(Web stuff)

If you have visited our web site recently & thought you may be viewing old stuff, here's an important tip. Simultaneously press the Ctrl & F5 keys on your keyboard. This "industrial strength" refresher will ensure the most current page & information is being displayed. The normal refresh button will not adequately perform this task.

(Communication)

We, at AFCESA, are always trying to improve our products. Feedback from the field is an absolute necessity if we are to identify and accomplish these improvements. If you have any questions, comments or concerns, please don't hesitate to send us feedback at:

ceott.helpdesk@tyndall.af.mil

As your support agency, we strive to provide the best tools, practices & professional support to maximize capabilities in base & contingency operations. Unit education & training managers & other training reps...you can help us fulfill this mission by keeping abreast of current changes, polices & procedures. And spread the word to other CE training managers.

Providing timely feedback on the effectiveness of the support material provided is one of our greatest needs.

For product information purposes, here are some items that we think you should know:

### **DID YOU KNOW THAT...**

You are able to access the CD-ROM QTP photos and graphics by simply opening the graphics file. To do this, install the QTP into your computer & click on the appropriate drive symbol. Various QTP files will appear, click on graphics & then select the appropriate photo or graphic you're interested in. Copy the selected photo & place it in your file.

### **DID YOU KNOW THAT...**

you can find help with training following the privatization of your exterior utility system? With the advent of the exterior utilities privatization initiative, many CE units will be challenged to acquire and maintain viable training programs for their enlisted personnel.

To help units reach their training potential HQ AFCESA embarked on numerous support initiatives to help units develop, schedule, and conduct training in support of it's wartime mission. The AF-approved Request for Proposal template for **UP** acquisitions provides a strawman for soliciting competency and proficiency training from the utility owner.

This guidance can be tailored to meet your specific training situation. In addition to these state-of-the-art products, it's highly suggested that those developing privatizationinduced training programs refer to suggestions and guidance provided in the "Commanders Procedural **Guide - Obtaining Training in Support** of EAF and Utilities Privatization."

# For more information see the following websites:

www.afcesa.af.mil/Directorate/CEO/ Training/training.htm.

www.afcesa.af.mil/Directorate/CEO/Contracts/UtilPrivatization/default.htm

That's the headline training news and information from HQ AFCESA. We'll now take a short brake as you begin to dial-in with your questions on QTPs, CerTest, COVER Train, or any other CE training subject. We'll then join my co-host, Sgt Cyber, aboard COVER Train. Stay with us. (AFCESA Graphic & Music)

# Calling ow! Headline-Fraining DSN: 5234157 Information

## The Training Journey Aboard...

# GUERTAIN



It is with great pleasure and anticipation that we are now able to announce the release and delivery of COVER Train Version 1.0 This is the first in a series of training presentations designed to make this transition seamless for each UETM and the five participating AFSCs...Electrical, Structural, P&E, HVAC/R & Utilities. Here's an overview of the areas we will cover today and in upcoming topics for future broadcasts...

(Graphic)

## OVERVIEW

COVER Training Part I

July 01

- COVER Train Guides
- The Distribution Process
- The UETM's Role
- COVER Training Part II

**Oct 01** 

- The Shop Supervisor's Role
- The Trainer's Role
- The Certifier's Role
- COVER Training Part III

**Jan 01** 

The Trainee's Role

Before your package arrives, there are some items that you can do to make your employment of COVER Train relative simple. First, visit the Training Products area on the AFCESA web site, and look for the **COVER Train materials** (Graphic)

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**Managers** 

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**EO** Directorate

Program Focus: Provide state-of-the-art training tools and products for the Air Force Civil Engineer community in the most cost effective delivery mediums available. Provide professional career field management for all CE officers, airman, and civilians.

#### Support Area Topics

- CE Officer
- Civilian Training
- CE Enlisted Training

#### **Support Area Documents and Training Materials**

- Memorandum For All (3E6X1) Operations Management Personnel
- Commander's Procedural Guide Obtaining Training In Support of EAF and UP (Apr 2001)
- Worldwide Contingency Training Locator
- 2001 Procedural Guide (Apr 2001)

CE Supervisor/Trainer's Guide For Conducting OJT (Apr 2001)

- COVER Train Products
  - o COVER Train Management Guide N
  - o COVER Train Products Distribution Process
  - o COVER Train "How-do-I" Guide N
- CerTest Updates and Info
  - CerTest Management Guide
  - o CerTest How-do-I Guide
  - o CFC Study Guide
  - o Updates
    - CerTest 3.2 (Feb 01)
- 2001 Civil Engineer Unit Education & Training Managers Workshop

One of the three items on the page will be the "Products Distribution **Process.**" This presentation provides the necessary steps you should be aware of before and after your package arrives.

Let's take a moment to review this process.

(Presentation)



Now Let's join my co-host, Sgt Cyber, as he leads us in the steps each UETM will be performing within COVER Train.

(CD-ROM)

Well if you missed any portion of this presentation, remember SGT Cyber is loaded on each COVER Train CD-ROM and DVD ROM. You may launch and view this product in its entirety by simply clicking the function button labeled "Tour" on COVER Train's main screen.

This brings us to the end of the presentation for today. Once again, we encourage you to tape these broadcasts for replay throughout the quarter. If you would like to view this broadcast via satellite, we will be re-airing the show in its entirety on 30 August, 1030 –1130 EST.

Until then, remember,

"If we think training is expensive, just imagine the cost of ignorance."

God Bless!!!